



APPLICATION POLICIES

Property Address: _____

Tenant(s): _____

A record of good credit must be shown for each applicant. Credit history will be verified through a credit bureau. A poor credit history or an eviction may disqualify the applicant.

Applicant's employment and/or other income sources will be verified. Job stability and/or length of employment will also be taken into consideration. Copies of proof of income must be provided at time of application.

Application Requirements:

1. Security deposit and first rent payment must be made by **Money Order or Cashier's Check (No Cash)**
2. Applicant and all occupants must have a valid photo ID card to be verified **upon move-in**.
3. Current and previous landlord's name, address, and telephone number must be included on the application. Current and previous landlord will be contacted before approval of application.
4. Names of **all occupants** must be listed on the Rental Application.
5. False information on application will be cause for immediate denial/eviction.

Your application must be complete to avoid processing delays

If your application is approved, a holding deposit in the form of Money Order or Cashier's Check must be submitted to secure your new residence and the **Offer to Rent** must be signed. We cannot accept such a deposit until the application is approved.

Applicant acknowledges and agrees the notice that acceptance of this application is subject to the existing tenant vacating the rental unit prior to the date this rental is to become effective. In the event the rental unit is not available, applicant's deposit will be refunded.

Upon move-in, a full month's rent must be paid. The 2nd month's rent will be prorated, if applicable.

Applicant authorizes verification of information supplied by Applicant via methods, which may include, but are not limited to, Tenant screening. The undersigned has read the foregoing and acknowledges receipt of a copy.

TENANT

Date

TENANT

Date

TENANT

Date

Owner/Agent (Lee Mather Co. Realtors)

Date



A separate application to rent and a non-refundable \$25 processing fee is required for each intended occupant that is 18 years of age or older.

Property address: _____
 Requested move-in date: _____ Rental rate: _____

APPLICANT INFORMATION

Name: _____ Telephone: _____ Cell: _____
 Present Address: _____ (Street, City, State, Zip)
 Name of Landlord: _____ Telephone: _____ Fax: _____
 Rent Amount: \$ _____ How long there? _____ # of NSF's: _____ # of late payments: _____
 Email address: _____ Best way to reach you: _____
 Social Security #: _____ Birth date: ____/____/____
 Driver's License #: _____ Driver's License State : _____
 License Plate # _____ Make/Model Car: _____ Color: _____
 Prior Address: _____ (Street, City, State, ZIP)
 Name of Landlord: _____ Telephone: _____ Fax: _____
 Rent Amount:\$ _____ How long there? _____ #of NSF's: _____ #of late payments: _____
 Has applicant ever filed for bankruptcy? _____ Has any applicant ever been evicted? _____

APPLICANT EMPLOYMENT

Employer: _____ Position: _____
 Address: _____ City, State, ZIP: _____
 Telephone: _____ Length of Employment: _____ Salary: _____
 Supervisor's Name: _____ Telephone: _____

OCCUPANT INFORMATION

Number of occupants: _____ Smoking: _____
 Pets: Cat ___ Dog ___ Breed of Dog _____ Weight _____ Other _____
 Please list below the names and relationship of all persons who will occupy the rental property.
 1. _____ Relationship: _____ Make/Model Car: _____ Lic. Plate _____
 2. _____ Relationship: _____ Make/Model Car: _____ Lic. Plate _____
 3. _____ Relationship: _____ Make/Model Car: _____ Lic. Plate _____
 4. _____ Relationship: _____ Make/Model Car: _____ Lic. Plate _____

BANKING INFORMATION

Name of Bank: _____ Branch Location: _____
 Checking Account Balance: \$ _____ Savings Account Balance:\$ _____

EMERGENCY CONTACT (PERSON NOT LIVING IN THE UNIT)

Name: _____ Telephone: _____
 Address: _____ City, State, ZIP: _____
 Occupation: _____ Relationship: _____

I represent that the information provided in this application is true and correct to the best of my knowledge. You are hereby authorized to verify my credit and employment references in connection with the processing of this application. I acknowledge receipt of a copy of this application.

 APPLICANT SIGNATURE

 DATE